

# **Village of Dorchester Finance Committee Meeting**

**Date: Wednesday, January 4, 2023 6:30 pm**

**Municipal Building, 250 Parkside Drive, Dorchester WI**

## **Minutes:**

1. The meeting was called to order by Trustee Schauer at 6:30pm.
2. Present were Trustee Schauer, Trustee Carter and Trustee Lageman. Also present was Deputy Clerk/Treasurer Christie Erikson.
3. Motion was made by Trustee Lageman, seconded by Trustee Carter to approve financial activity for December, 2022. Motion carried 3-0.
4. Motion was made by Trustee Lageman, seconded by Trustee Carter to adjourn. Motion carried 3-0. Meeting was adjourned at 6:44pm.

# **VILLAGE OF DORCHESTER BOARD MEETING**

**DATE: Wednesday, January 4, 2023 following Caucus**

**Municipal Building, 250 Parkside Drive, Dorchester WI**

## **Minutes:**

1. The meeting was called to order by President Schwoch at 7:03pm.
2. Pledge of Allegiance was said.
3. Present were President Schwoch, Trustee Schauer, Trustee Carter, Trustee Klemetson, Trustee Lageman, Trustee Klimpke and Trustee Goldschmidt. Also present were Deputy Clerk/Treasurer Christie Erikson, Water/Sewer Manager Rick Golz, Public Works Supervisor Clint Penney, Ron Robida, Scot Balsavich – Cooper Engineering and Neal Hogden – TP Printing.
4. Public Input – Ron Robida mentioned that sidewalks along Business County Road A are not being shoveled. Difficult for people attending church services, they have to walk on the road. Kurt Schwoch will check into it.
5. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to approve minutes of the December, 2022 Board Meeting. Motion carried 7-0.
6. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to approve December, 2022 Audit Report, and receive January, 2023 Audit Report from Deputy Clerk-Treasurer. Motion carried 7-0.
7. Water/Sewer manager Rick Golz reported that the processor was installed at the Water Treatment plant. Still waiting on parts for the electronical update. Soft start is bad, running on one booster pump, waiting for parts to fix. Still figuring out levels of chemicals for phosphorus.
8. Public Works supervisor Clint Penney reported they have been doing a lot of shop work and pushing snow.
9. Clerk's Office monthly update – working on taxes, bills, street projects bills, water/sewer bills, and trying to organize things left from Clerk/treasurer.

10. Zoning: Building Permits Update – None.
11. Update on projects-Scot Balsavich – there is work that still needs to be done, can't do much now will work on it in the spring. Change order #2 – still working with Steen Construction on it. Hopefully at the February meeting we can take action on it. Approximately \$23,000 of changes; upsizing charges, etc. Original cost was for \$1,582,000 but Steen's bid came in lower, with Change order it will be around \$1,450,000, so still under budget. At the WWTP, they installed a heater for eyewash pipes and the pump wasn't working to circulate and was fixed by MZ Construction and is now working. Lift Station – completed electrical work for generator. Building for generator is not there yet. Ready for generator to start up – not scheduled yet. Scot said he will check on a heater for the building, just a space heater there now.
12. Motion was made by Trustee Klimpke, seconded by Trustee Klemetson to TABLE action on Street and Utility Project place Change Order #2. Motion carried 7-0.
13. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve Pay Request #3 for 2021 Interim Phosphorus Limit Assistance to MZ Construction for the amount of \$13,598.74. Motion carried 7-0.
14. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to approve transfer of \$63,630.00 from Future Expenditures to American Asphalt for 4<sup>th</sup> Street project. Motion carried 7-0.
15. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to approve Energenecs invoice for \$67,815.00 using funds from Future Expenditures. Motion carried 7-0.
16. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to approve Resolution 332: Authorizing An Increase In The Village Sewer Rates. Motion carried 7-0.
17. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve Resolution 333: Authorizing An Increase In The Village Garbage Rates. Motion carried 7-0.
18. Motion was made by Trustee Schauer, seconded by Trustee Goldschmidt to approve Resolution 334: Authorizing An Adjustment In The Fees Allowed For The Construction Of Or Addition to Dwellings. Motion carried 7-0.
19. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to approve an upgrade to the Chemical Room System at the Water Plant, estimate from Hawkins for \$8,858.35. Motion carried 7-0.
20. Motion was made by Trustee Klemetson, seconded by Trustee Klimpke to NOT approve extending music hours at Memorial Hall for an event on January 21, 2023. Motion carried 7-.
21. Motion was made by Trustee Klimpke, seconded by Trustee Klemetson to approve a Temporary Class "B" Retailer's license to the Midnight Riders for January 28, 2023. Motion carried 7-0.
22. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to approve a Temporary Operator's license to Galen Neuenfeldt for January 28, 2023. Motion carried 7-0.

23. **Closed Session (per Section 19.85 (1) (C)) Wisc. Stats.** Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; **specifically to discuss Clerk/Treasurer Susan Ballerstein.**
24. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to invite non-committee member, Christie Erikson, whose presence are necessary for the business at hand during the Closed Session. Motion carried 7-0.
25. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to go into Closed Session. Motion carried 7-0.
26. Present were President Schwoch, Trustee Schauer, Trustee Carter, Trustee Klemetson, Trustee Lageman, Trustee Klimpke and Trustee Goldschmidt. Also present was Deputy Clerk/Treasurer Christie Erikson.

### **CLOSED SESSION**

27. Reconvene to Open Session - no announcement at this time.
28. Date of next meeting February 1, 2023.
29. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to adjourn Motion carried 7-0. Meeting was adjourned at 8:09pm.

Christie Erikson, Deputy Clerk-Treasurer